

**Southeastern Louisiana University
Study Abroad Programs
Intent to Participate**

Section I – Participant Data:

First Name: _____ M.I.: _____ Last Name: _____

W# _____ Classification: _____ Date of Birth: _____

U.S. Citizen? _____ Yes _____ No

Mailing Address: _____

E-mail Address: _____

Home Phone: _____ Work Phone: _____ Cell Phone: _____

Name of person to contact in case of emergency: _____

Address: _____ Phone: _____

Note: Please notify the Study Abroad office immediately of any changes to the above information.

Section II – Program Information:

Please indicate the Study Abroad program in which you are interested:

Country: _____ Program Dates: _____

Course Title: _____ *Course Prefix & Number: _____ Computer # _____

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Trip Code: _____ Cost of Program: _____ # of Credits _____
(Includes Tuition)

***It is the student's responsibility to register for the appropriate courses and sections
for the _____ Academic Semester.**

Section III – Payment Schedule: Students seeking official enrollment in Study Abroad programs must adhere to the following payment schedule. Payments are to be made at the Controller's office.

Date	Installment	Amount Due
January 15	Non-Refundable Deposit Due	\$100
February 1	1st Installment Due	50% of program cost
February 15	2nd Installment Due	50% of balance
March 1	Final Installment Due	Balance of program cost

Section IV – Passports and International Student ID/Insurance:

- * Students must submit a photocopy of their valid passport to the office of International Initiatives no later than February 15.
- * Students must complete the International Student Identification Card application and submit a passport-sized photo with this application to the office of International Initiatives by February 15.

**Southeastern Louisiana University
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Intent to Participate (cont.)**

Section V – Refund Schedule: If a student withdraws from a Study Abroad program, the following refund schedule applies.

Date	Refund Amount
On or Before February 1	100% less non-refundable deposit
On or Before February 15	75% less non-refundable deposit
On or Before March 1	50% less non-refundable deposit
After March 1	No refund

Section VI – Cancellation: If a Study Abroad program is cancelled by the University, students will receive a full refund for the amounts paid to the Controller’s office for this program.

Section VII – Financial Aid Questionnaire:

1. Do you plan to use financial aid for this Study Abroad program?
 Yes No

2. Have you filed a Federal Financial Aid Application?
 Yes No

Important:

- * If you have already filed your Federal Financial Aid Application, you should contact Ms. Tara Monteleone in the Financial Aid Office on North Campus **immediately** to begin reconfiguring your financial aid for this program.

- * If you have not filed your Federal Financial Aid Application, you should **immediately** file an application online at www.FAFSA.ed.gov. You must contact Ms. Tara Monteleone in the Financial Aid Office on North Campus 3 weeks after applying.

I have read and understand the payment and refund schedules contained in this agreement. I further understand that, if I intend to use Financial Aid as my method of payment for this program, I am fully responsible for payment of this program as outlined in the payment and refund schedules in the event my anticipated financial aid becomes unavailable for any reason.

Signed: _____ **Date:** _____

I hereby affirm that to the best of my knowledge all information furnished on this form is complete and accurate. I understand that withholding information requested and giving false information may make me ineligible for enrollment. It is my intention to participate in the Southeastern Louisiana University Study Abroad program as outlined in the preceding information.

Signed: _____ **Date:** _____

Should you have any questions about the information contained in this document please call or visit the International Initiatives Office:

*411 Western Avenue
East Stadium Building
Room #102
Hammond, LA 70401*

Phone: 985-549-2385