



Southeastern Louisiana University

Southeastern Louisiana University's Drug-Free Workplace Policy

Faculty Handbook

Part II: General University Employment

Section I. Southeastern Louisiana University's Drug-Free Workplace Policy

Classified Employee Handbook

Part II: General University Employment

Section I. Southeastern Louisiana University's Drug-Free Workplace Policy

Unclassified Employee Handbook

Part II: General University Employment

Section I. Southeastern Louisiana University's Drug-Free Workplace Policy

Graduate Assistant Handbook

Part II: General University Employment

Section I. Southeastern Louisiana University's Drug-Free Workplace Policy

Resident Assistant Handbook

Part II: General University Employment

Section I. Southeastern Louisiana University's Drug-Free Workplace Policy

Student Worker Handbook

Part II: General University Employment

Section I. Southeastern Louisiana University's Drug-Free Workplace Policy

It is the policy of Southeastern to create a drug-free workplace in keeping with the spirit and intent of the Drug-Free Workplace Act of 1988. The use of controlled substances is inconsistent with the behavior expected of employees because it subjects all employees and visitors to University facilities to unacceptable safety risks and undermines the University's ability to operate effectively and efficiently. In this connection, the unlawful manufacture, distribution, dispensation, possession, sale, or use of a controlled substance in the workplace or while one is engaged in University business off Southeastern's premises is strictly prohibited. Such conduct is also prohibited during nonworking time to the extent that, in the opinion of Southeastern, it impairs the employee's ability to perform on the job or threatens the reputation or integrity of the University.

To educate employees on the dangers of drug abuse, the University has established a drug-free awareness program. Periodically, employees will be required to attend training sessions at which the dangers of drug abuse, the Southeastern policy regarding drugs, the availability of counseling, and the Employee Assistance Program will be discussed. Employees convicted of controlled substance-related violations in the workplace (including pleas of *nolo contendere*, i.e., no contest) must inform the University within five days of such conviction or pleas. Employees who violate any aspect of this policy may be subject to disciplinary action up to and including termination. At its discretion, the University may require employees who violate this policy to successfully complete a drug abuse assistance or rehabilitation program at the employee's expense as a condition of continued employment.