



Southeastern Louisiana University

Summer Teaching Assignments and Compensation

Faculty Handbook

Part III: Responsibilities and Duties of Faculty

Section L.. Summer Teaching Assignments and Compensation

SUMMER TEACHING ASSIGNMENTS

Summer teaching assignments and the summer schedule of classes are based on students' needs and demands; therefore, summer teaching is not guaranteed nor are particular class offerings guaranteed to be included in the schedule. Moreover, it must be understood that the Department Head determines all class assignments. Faculty are encouraged to buy summer research time from grants and contracts since summer needs for instruction are typically less than during the academic year.

SUMMER TEACHING WORKLOAD

Summer teaching workload is based on classes taught during Term I, Term II, and Regular summer sessions. Interim and "mini-term" classes are typically taught at overload rates and are not counted as summer teaching. Exceptions must be approved by the Dean of the college and the Provost. Additionally:

- Off-campus classes are taught at off-campus rates.
- Internet, satellite, television, or similar distance education is typically counted as part of the summer workload if taught during Term I, Term II, or the Regular Summer Session.

Any deviations from typical summer workload policy must be approved in advance by the Dean of the college and the Provost.

STUDY ABROAD

Study abroad classes taught during the summer or interim periods may be counted as part of the regular summer teaching. Study abroad classes are required to be self-supporting, and a study abroad budget which includes the instructor's salary is established during the study abroad proposal and approval process. If study abroad is counted as part of summer workload, the number of workload hours will be computed based on the proposed salary using the summer compensation calculations.

SUMMER TEACHING COMPENSATION

Summer compensation for full-time faculty is calculated based on the previous academic year's 9-month salary. A full summer workload is 9 credit hours, which is

compensated at 2/9 of the 9-month salary. Lesser teaching loads are compensated proportionately. Lecturers who are continued during summer will be paid at the appropriate lecturer rate per course. Compensation for courses that have low enrollments may be adjusted to reflect workload.

As during the regular academic year, summer salaries are subject to the typical deductions for taxes and retirement.