

**SOUTHEASTERN LOUISIANA UNIVERSITY
COMMUNITY MUSIC SCHOOL
Spring 2010
PRIVATE INSTRUCTION**

Community Music School Instructors are classified under the following headings:

STUDENT INSTRUCTOR

Music majors in the Department of Music and Dramatic Arts. Student Instructors teach only in their area of expertise, and are mentored by their applied professors and the CMS Director.

PART TIME ASSISTANT INSTRUCTOR

Assistant instructors have earned a bachelor's degree in their area of expertise, and have extensive teaching experience.

GRADUATE STUDENT INSTRUCTOR

Graduated students in the Department of Music and Dramatic Arts. Graduate Student Instructors have already earned an undergraduate degree in their area of expertise, and many have extensive teaching experience.

PROFESSIONAL INSTRUCTOR

Professional music educators from the community who are not otherwise affiliated with Southeastern, and part-time faculty with the Department of Music and Dramatic Arts. All part-time music faculty hold a master's degree. All other Professional Instructors hold at least one degree in their area of expertise and have extensive teaching experience.

FACULTY/ARTIST

Music faculty from the Department of Music and Dramatic Arts. CMS instructors under this classification are full-time faculty in the department, and choose to be classified for CMS instruction as either "Faculty" or "Artist." Faculty and Artist instructors are available under limited circumstances.

TUITION

Full semester tuition includes the following

INSTRUMENTAL STUDENTS (including piano)

13 weeks of private instruction ----- 30-minute lessons assumed unless noted
10 weeks of theory class instruction ----- optional, but strongly recommended
ensemble participation ----- String Orchestra, Chamber Music
recital performance

VOCAL STUDENTS

13 weeks of private instruction ----- 30-minute lessons assumed unless noted
10 weeks of theory class instruction ----- optional, but strongly recommended
ensemble participation ----- Preparatory Chorale and Select Vocal Ensemble
recital performance

FEES (Based on 30 minute lesson time)

Total tuition cost is calculated according to instructor classification

Student Instructor rate	\$250	Professional Instructor rate	\$320
Part-Time Asst Instructor	\$260	Assoc Instructor Rate	\$340
Graduate Student Instructor rate	\$280	Full Faculty/Artist Rate	\$400

**SOUTHEASTERN LOUISIANA UNIVERSITY
COMMUNITY MUSIC SCHOOL
Spring 2010**

PRIVATE LESSON SCHEDULE

January 25 – May 3

CLASSES AND ENSEMBLES

Theory - February 1 – April 19

Choir and Ensembles –February 1 – May 3

ENSEMBLE TIMES

PREPARATORY CHORALE	Mon	4:00	Pottle Room 103	by placement
SELECT VOCAL ENSEMBLE	Mon	5:30	Annex Choir Room	by placement
STRING ORCHESTRA	Mon	5:00	Pottle Room 119	all string students
CHAMBER MUSIC	TBA	TBA	Location TBA	by placement

THEORY CLASSES AND TIMES

ELEMENTARY-AGE

Beginning Theory	Wed	4:00	Rm 103
Intermediate Theory	Tue	4:00	Rm 103

MIDDLE SCHOOL/HIGH SCHOOL-AGE

Beginning Theory	Wed	5:00	Rm 103
Intermediate Theory	Tue	4:00	Rm 119
Advanced Theory	Thurs	4:00	Rm 103

ADULT

Beginning Theory	Tue	5:00	Rm 103
Beginning Group Piano 2	Tue	6:00	Rm A286
Beginning Group Piano I	Thurs.	6:00	Rm A286
Northlake Community Band	Tue	7:00	Rm A162

LIVINGSTON CENTER

Adult Beginning Group Guitar	Tues.	7:00	Livingston Center
------------------------------	-------	------	-------------------

OTHER HIGHLIGHTS

February 15 – 17 – Mardi Gras (no lessons these three days)

April 2 - April 9 – Spring Break (no lessons this week)

May 10 - 14 – Recital Week

Tentative Calendar for Spring 2010

Week of:	Lesson #	Theory	Ensembles
January 25	1		
February 1	2	1	1
February 8	3	2	2
February 22	4	3	3
March 1	5	4	4
March 8	6	5	5
March 15	7	6	6
March 22	8	7	7
March 29	9	8	8
April 12	10	9	9
April 19	11	10	10
April 26	12		11
May 3	13		12
May 10	Recital Week		

COMMUNITY MUSIC SCHOOL

Mail List _____ Roster _____

Spring 2010 REGISTRATION FORM

(One form per student)

Student name	_____	Parent name	_____
Age	_____	Phone (home)	_____
School	_____	Phone (work)	_____
Instrument	_____	Phone (cell)	_____
Instrument	_____	Email address	_____
Address	_____	City	_____
		Zip	_____

Preferred Instructor (if applicable) _____ 30 min _____ 60 min _____
 Preferred Instructor (if applicable) _____ 30 min _____ 60 min _____

Location (please circle) **SLU Campus** **St. Tammany Center** **Livingston**

ENROLLMENT FOR CLASSES AND ENSEMBLES (check all that apply) *SLU CAMPUS ONLY*****

ELEMENTARY-AGE

Beginning Theory	Wed	4:00	Rm 103	_____
Intermediate Theory	Tue	4:00	Rm 103	_____

MIDDLE SCHOOL/HIGH SCHOOL-AGE

Beginning Theory	Wed	5:00	Rm 103	_____
Intermediate Theory	Tue	4:00	Rm 119	_____
Advanced Theory	Thurs	4:00	Rm 103	_____

ADULT

Beginning Theory	Tue	5:00	Rm 103	_____
Beginning Group Piano 1	Thurs	6:00	Rm A286	_____ Limit of 10
Beginning Group Piano 2	Tue	6:00	Rm A286	_____ Limit of 10
Community Band	Tue	7:00	Rm A162	_____

PREPARATORY CHORALE

PREPARATORY CHORALE	Mon	4:00	Rm 103	_____
---------------------	-----	------	--------	-------

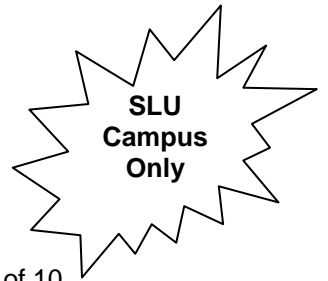
SELECT VOCAL ENSEMBLE	Mon	5:30	Rm 163A	_____
-----------------------	-----	------	---------	-------

STRING ORCHESTRA	Mon	5:00	Rm 119	_____
------------------	-----	------	--------	-------

CHAMBER MUSIC	TBA	TBA	Location TBA	_____
---------------	-----	-----	--------------	-------

<u>LIVINGSTON CENTER</u>				
---------------------------------	--	--	--	--

Adult Beginning Group Guitar	Tues.	7:00	Livingston Center	_____
------------------------------	-------	------	-------------------	-------



A minimum of 1/2 the balance due will need to be received on or before the first lesson.
 Any remaining balance will be due **Friday, March 19.**

CMS STUDENTS UNDER 18

List all persons responsible for picking up the student after lessons.

Does the student have permission to leave the SLU Music Building? _____ For what reason(s)? _____

*******ABSENCE POLICY (Excerpt)*******

I agree to give my instructor at least a 3 hour notice for a cancellation. If not, the instructor is not obligated to offer a make-up lesson (though may choose to do so). _____ (Initial)

***** Office Use Only *****

Date Received	_____	Lesson/Time	_____
Misc. Discounts/Scholarships	_____	Total Tuition	_____
Payment	Date	Check#/Cash	Balance
_____	_____	_____	_____
Payment	Date	Check#/Cash	Balance
_____	_____	_____	_____

**SOUTHEASTERN LOUISIANA UNIVERSITY
COMMUNITY MUSIC SCHOOL**

**REGISTRATION AND TUITION POLICY
Spring 2010**

TO REGISTER

Mail your completed registration form to: Southeastern Community Music School
SLU 10817
Department of Music and Dramatic Arts
Hammond, LA 70402

Or bring your form to one of the following: Department of Music and Dramatic Arts
Main Office

Community Music School Office
Pottle Music Building Annex
Room A253

Please make check payable to: CMS or Community Music School

If you have more than one family member studying at the CMS, be sure there is a registration form for EACH student. Registration forms must be filled out each semester.

ONCE YOUR FORM HAS BEEN RECEIVED

If you are a returning student, you will be contacted by your instructor for scheduling.

If you are a new student, or if you have requested a change of instructor, you will be contacted by the CMS Office.

TUITION POLICY

\$20.00 discount for all registration forms received before December 18!

There are two (2) payment options for CMS tuition.

- 1) Full payment on or before the first lesson
- 2) Half payment due on or before the first lesson - **balance due Friday, March 19.**

Discounts offered for the Fall Semester: (1) 10% discount for multiple family member enrollment, and (2) \$20 off for any individual student registering for more than one instrument.

NOTE: If you begin lessons after the first week, your tuition will be pro-rated to reflect the actual number of scheduled lessons. In addition, no refunds are given for CMS tuition, though tuition can be credited towards the following semester under certain circumstances.

CONTACT INFORMATION

Office location:	Pottle Annex A253
Office hours	Mon-Fri 9:00 a.m.-5:00 p.m.
Phone	985-549-5502
Email	CMS@selu.edu
Fax	985-549-2892
CMS Director	Dr. Kenneth Boulton 985-549-2197

**\$20 discount for all registration forms
received before December 18!
Must include \$20 deposit that will go
towards balance.**